



Full-Time Medical Billing Specialist Lead

Neighborhood Health Centers of the Lehigh Valley is currently seeking a Full-Time seasoned business office professional to be the Billing Specialist Lead for our growing Federally Qualified Health Center.

- **Primary responsibilities will include collecting, posting, and managing account payments.**
- **Ideal candidate will have a minimum of 5 years experience.**
- **Strong leadership and communication skills are required.**
- **Demonstrates initiative and the ability to work effectively within time constraints**
- **Spanish speaking preferred.**

SEND RESUME AND COVER LETTER TO: info@nhclv.com